

# EZ Dome Name Badge™

## EZ Instructions

### Tips for a Professional Name Badge

Download and Open this file from our website for your preferred editing program. Formats available: .pdf, .psd, .ai, .docx, .jpg, .eps  
Go To: [www.NameBadgesAndButtons.com](http://www.NameBadgesAndButtons.com) and click on the "EZ Badge Templates" box on our home page for easy downloads.

Copy and paste / insert your artwork (logo), then add names and titles into the rectangles on the left side of this page. See examples below. Once your layout is exactly how you want it, save your document for future printing. The possibilities are endless!

Print this template on any paper (any color). No stress about wasting expensive inserts!

Using a paper cutter or scissors, cut out the rectangles on the INSIDE of the black border line (cut off the black border) for a perfect fit. Place the cutout paper into the dome and insert the back by pressing on both ends with your thumbs to click into place.

If you are personalizing your badges with a label maker and not using this layout page simply peel the protective coating off the white side of the metal insert, apply your label then snap the dome and insert together.

Kits contains both Triple Grip Magnetic and Safety Pin peel and stick fasteners that can be easily applied to the back of the metal inserts. (DO NOT Wear Magnetic Fasteners If You Have A Pacemaker)

The domes and inserts can be popped apart with a slight bend. Hold the badge on both ends with the front facing towards you and press slightly in the center with your thumb . A new paper can be inserted for EZ reusable badges.

### Examples

